

Mehedy Mizan

388/D Free School Street, Hatirpool,
Kalabagan, Dhaka – 1205, Bangladesh



Contact Number: (+880) 1716-195-822 | contact@mehedy.com | linkedin.com/in/mehedy

Azure - Administrator & Security Engineer Associate, Solutions Architect Expert.

M365 - Messaging Administrator Associate, Enterprise Administrator Expert.

MCP, MS, MCSA, MCSE, SAP on Azure, MCT

Additional General Manager

TECHNICAL SOLUTIONS DESIGN | ENTERPRISE IMPLEMENTATIONS | TECHNICAL/STRATEGIC SALES

- Diligent Project Management: Offering a proven record of success leading all phases of diverse Microsoft Technology Projects, Solutions Designs, Enterprise Deployments, Cross Platform Migrations, Annual Maintenance Support etc etc
- Business Strategist: Plan and Manage high value projects aligning business goals with technology solutions to drive process improvements, competitive advantage and bottom-line gains. Apply change of Strategy when necessary to produce high-quality deliverables which meets timeline and budgetary targets.
- Excellent Communicator: Leverage Technical, Business and Financial acumen to communicate effectively with client executives and their respective teams. Conducting Productive Corporate Trainings as MCT, to create opportunity of future business continuation and keep customers aligned with industries best practice and latest updates on relevant product and solutions.

Skills Summary

Project Management:

- Systems Engineering
- System Migrations
- System Integrations
- Enterprise wide
- Implementations
- Training Instructor
- Client Premises Training

IT Project Lifecycle:

- Requirements Analysis
- ROI Analysis
- Costing & Budgeting
- Project Scheduling
- Testing/QA
- Rollout/Support
- POC Deployment

Value-Added Leadership:

- Cross-Functional Supervision
- Team Building & Mentoring
- Client Relations & Business Management
- Business & IT Planning
- Client Management

Career Progression

TOTAL EXPERIENCE 18 YEARS FROM WHICH 7 YEARS BEFORE BSC AND 11 YEARS AFTER BSC.

1. Corporate Projukti Limited, [Microsoft Gold Partner]

Additional General Manager, Pre-Sales, Solutions, Implementation & Support, 2014 to Present

Recruited by one of the leading IT Systems Solutions Vendor as Microsoft Gold Partner to provide project management over large-scale, top-priority and complex technology initiatives. Managed budgets and cross-functional teams of up to 35 System Engineers of which 20 is MCP, 5 MCSE and 7 MCT as Microsoft System Specialists.

6 Times South East Asia Region Microsoft Partner Award Winner, 1-time Microsoft Platinum Award winner company, 2 times in a row Microsoft Country Partner Award winner and One of the Top 5 Microsoft Partners of Bangladesh.

Drove the high-quality completion of Microsoft and non-Microsoft systems design and deployment, migration as per client requirement and enterprise wide implementation projects for major clients including:

- ZXY International.
- Akij.
- Social Islami Bank Ltd.
- Jamuna Bank.
- Union Bank Limited.
- Islami Bank Limited.
- NRBG Bank Limited
- City Group.
- Midland Bank Ltd.
- New Zealand Dairy Ltd.
- Transcom Group.
- Evercare Hospital
- City Brokerage Ltd.
- Beximco Pharma Ltd.
- East West University.
- MTB Bank.
- IFIC Bank.
- Al Arafah Islami Bank.
- Radiant Pharma.
- Walton.
- Etc many more ...

Achievement Highlights:

- Led teams across broad technical and business disciplines. Focused teams on business objectives and tracked progress to ensure project milestones were completed on time, on budget and with the desired results.
- Mitigated risk factors through careful analysis of technical and statistical data. Anticipated and managed change effectively in rapidly evolving business environments.
- Defined processes and tools best suited to each project. Moved between agile and waterfall approaches depending on project specifics and client goals, creating detailed project road maps, plans, schedules and work breakdown structures.

Representative Projects (2014 to 2020 ++).

- **Technical Solutions Design:** Led design and prepare Technical Documents of Microsoft & non-Microsoft Server based Systems & Solutions such as Azure Solutions, Microsoft 365, Office 365, Active Directory, Exchange Deployments, System Center Suit, SQL Server, Skype for Business, VMWare, Sophos, Trend Micro, Symantec, Various 3rd Party Monitoring and Management Tools etc etc ... for clients like Banks, NGO's, Multinational Companies, Healthcare, Financial Organization, Group of Companies, Corporate Houses etc etc ...

Results: Achieved client satisfaction and Easy Deployment within company budget and earn commendable profit for the company. Also ensured AMC proposals, and future deployment assurance from the clients.

- **System Integrations/Migrations:** Project-managed large-scale initiatives involving the transition of existing Systems to new or cross platforms and the merger of disparate systems from acquired client companies. Notable to SIBL Lotus Domino to Exchange and Many other Banks Linux Postfix to Exchange seamless and transparent successful migration.

Results: Achieved seamless migrations and integrations that were transparent to client customers, accomplished with no unscheduled downtime and delivered by as much as under budget.

- **Enterprise Implementations:** Directed global rollouts of new software and systems for clients including various Banks, Financial Organizations, Healthcare Organizations, Buying Houses, Garments, Factory, ISP, Pharma, Packaging, Corporate Houses, Group of Companies etc etc ...

Some of the companies I have closely worked with is as, SIBL, Union Bank, City Group, DBH, Pran RFL, Daffodil University, East West University, Survey of Bangladesh, Meridian Finance, Midland Bank, Haque Group, Dhaka Wasa, UGC, Link 3, Opsonin Pharma, Radiant Pharma, R-PAC, NRBG Bank, Evercare Hospitals, Healthcare, MetLife Alico, UCB Bank, ACI Godrej, Asian Paints, ZXY International, Edison, Mutual Trust Bank, City Group, Ajgor Ali Hospital, etc ...

Results: Ensured defect-free Implementations through careful planning, testing and QA efforts.

- **Instructor Led Training:** As of Microsoft Certified Trainer, conducting training sessions to client premises or office premises as mentioned in the RFP or PO to give after Implementation training if required.

Also take Active Directory, Exchange, System Center, Office365 and Azure Training Sessions for Corporate Batch in our inhouse Training Center.

Results: Ensured customer acceptance for future solutions design, train potential customers for the ease of AMC Support Service.

Early Career

2. BDHotels.Travel, [Travel Agency – Papeellion Holidays] IT Co-Ordinator, April 2013 to July 2014

A unique Travel Agency one of the 1st local companies who initiated to Develop Online Hotel Booking System with full functionality with over 300 Hotels listings from all over the country and offering best prices for B2B & B2C customers and competing with international Hotel Booking Companies like Agoda.

I was very lucky to be a primary part of the Development of the System and Management also to explore the related fields like Social Marketing, Newsletter Marketing, Google analytics, Adwords, White Hat SEO, managing a Cloud VPS Server and Development and Management of frontend Template of the hotel Booking CMS. Still a part of the project & business as an IT Consultant.

MY RESPONSIBILITIES WERE AS BELOW:

- **Cloud VPS Server**

Cloud VPS Server Administration & Management from Console, WHM & cPanel.

- **Hotel Portal CMS [Online Booking Manager OBM]**

Deployment, Administration, Management, Template Re-Design, SEO Optimization, Non-encrypted code Optimization, HTML, Java Script and CSS backend and runtime compression. Customizing CMS Template Design & Apply CSS and jQuery as per company requirement.

- **Blog Deployment and Publishing.**

Deploy and management and publish Blog Article to official and other blog media. Create a unique blog as per company SEO, and social marketing needs.

- **Web Development**

Develop and publish and management of other official web sites with Joomla, WordPress, also Static HTML – CSS design as per company needs.

- **White Hat SEO**

Backlink Creation, Article Submission, Keyword Analyze and implementation per page, Meta Tag Optimization, Meta Description Update, Per Page Keyword Density analyze and content Update for maximum crawling. Code optimization for SEO. Directory Submission. Google and Bing web master account create and management, Google & Bing analytics Management, Google business management.

- **Social Marketing**

Create Social Accounts on various old and new Social Accounts, Integrate Facebook, Google, Pinterest, etc. social tools to the website. Business page management on various social media like google plus,

Facebook, etc. etc. Ad publish and management to boost social awareness of our business analyzing social connections activities.

- **Newsletter Marketing**

Newsletter Script Administration & Management, Newsletter Design and publish to script, Business related email database collection via email spider, email verifier, linked in, dedicated SMTP Server Deployment & management for mass newsletter Sending, Newsletter result analyzing and update strategy.

- **Office IT Management**

Deployment, and Management of Office IT [Network, Hardware, Software, OS, Server, Inventory]. Google Apps Management.

3. MULTIDRIVE LIMITED [SANARC COMPANIES]

Asst. Manager IT [AMIT]. January 2010 to March 2013

A group of companies, Main business was of Volkswagen Cars Importer & Local Distributor along with many other Chinese Cars and Motorcycles, Medical Equipment's, and Travel Agency of Online Corporate Air Travel ticket booking for HRG limited local agent Travel Scene Ltd.

I was the Head of IT of the whole Group of Companies, and also had 1st hand knowledge of Implementing Volkswagen After Sales Support IT Deployments to Local Office which includes Active Directory Implementation with Separate DNS Server, ETKA, ELSA, SAP, VAS Server, Mirror Update Server for ETKA & ELSA, Deployment of Volkswagen Support Ticket Server, which all was connected directly to Volkswagen Singapore Server via Private VPN connectivity with Singapore Servers.

MY RESPONSIBILITIES WERE AS BELOW:

- **Server Maintenance** [Without any Vendor Support]

Maintain Lotus Domino Mail Server, Internal and External office Mail Security with Lotus Domino Mail Server, Block Untrusted mails in and out, and give Report to MD , Linux Redhat Proxy Server Management.

- **Deploy and Maintain**

Win2k3 Server, Data Backup Server, System Image Server, Office Local & Wireless Network IT Hardware, DNS Server, Web Server, DHCP Server, FTP Server, Firewall, WIFI, Router. Safe Office Internet Browsing by DNS blocking, IT Security [File Share, Mail Server, Internal Chat Server, Backup Server]

- **Web Development**

Maintain & Develop Company Web Site [www.sanarc.com].

- **Monitor & Administer**

CCTV & Time Attendance Software Volkswagen Car Taster PC/Panel VAS 5051b.

- **Maintain IT Relationship**

Maintain IT Relationship with Volkswagen Germany & Singapore.

- **Manage & Administer**

IP/VPN with Volkswagen Central Servers for Volkswagen Car after Sales Support ETKA, ELSA, SAP, SAGA/2, ODIS after Sales Service Tools Software BTAC Box, Mirror Server.

- **IT Security**

Perform Virus Check Centrally to all Workstations, Remote Desktop Support when Ever needed

- **Manage & Troubleshoot**

Various MAC BOOK, IPHONE, & IPAD of the members of the management.

4. UTTARAN STRUCTURAL DESIGN LTD.

[GROUP OF COMPANIES – UTTARAN, VINTAGE, PURPLE, STEELMARK BUILDINGS, MARITIMUS]

IT Admin, December 2007 to December 2010

A group of companies, Main business was Buildings and Apartment Construction Company. Sister concern companies includes Interior Decorating Equipment's provider, Steel Structure Factory Building Company, and local Ship Building Company.

MY RESPONSIBILITIES WERE AS BELOW:

- **Deployment and Maintenance.**

Win2k3 Server, Data Backup Server, System Image Server, Office Local & Wireless Proxy Network IT Hardware, DNS Server, Web Server, DHCP Server, FTP Server, Firewall, WIFI, Router. Safe Office Internet Browsing by DNS blocking, IT Security [File Share, Mail Server, Internal Chat Server, Backup Server]

- **Web Development**

Maintain & Develop Company Web Site as per company needs.

- **Monitor & Administer**

CCTV & Time Attendance Software.

- **IT Security**

Perform Virus Check Centrally to all Workstations, Remote Desktop Support when Ever needed

- **Manage & Troubleshoot**

Various MAC BOOK, IPHONE, & IPAD of the members of the management.

5. DOI SHALIK MEDIA PRODUCTION [MEDIA HOUSE]

IT Admin, December 2005 to November 2007

A media house which main business was Designing and producing various Advertisement of Billboard, Poster, Cinematography, and TV commercials production.

MY RESPONSIBILITIES WERE AS BELOW:

- **Deployment and Maintenance.**

Office Local & Wireless Proxy Network IT Hardware,

- **Web Development**

Maintain & Develop Company Web Site as per company needs.

- **Office IT Management**

Deployment, and Management of Office IT [Network, Hardware, Software, OS, Server, Inventory].

- **Graphics Design Related software**

Install and troubleshoot as per user requirement Graphics Software's like Adobe Creative Suite, 3D Max, and Maya, on both Windows and MAC Editing Panel.

- **IT Security**

Perform Virus Check Centrally to all Workstations, Remote Desktop Support when Ever needed

- **Manage & Troubleshoot**

Various MAC BOOK, IPHONE, & IPAD of the members of the management.

6. POPULAR DIAGNOSTIC CENTER [HEALTH CARE ORGANIZATION] **IT Admin, June 2003 to August 2005**

A Healthcare Organization mainly doing Medical Diagnostics services.

MY RESPONSIBILITIES WERE AS BELOW:

- **Maintenance**

Novel Netware OS, Access 97 Database Server, Hospital Automation Software built entirely on Access 97 Management and Backup.

- **Deployment and Maintenance.**

Office Local & Wireless Proxy Network IT Hardware

- **Office IT Management**

Deployment, and Management of Organization and Branches IT [Network, Hardware, Printer Repair, Software, OS, Server, Inventory].

- **IT Security**

Perform Virus Check Centrally to all Workstations, Remote Desktop Support when Ever needed

Education

B. Sc. In Computer Science & Engineering [CSE] @ 2010 from Asian University of Bangladesh.
CGPA 3.476 out of 4.000.

Certifications

- **MS:** Server Virtualization with Windows Server Hyper-V and System Center.
- **MS:** Implementing Microsoft Azure Infrastructure Solutions.
- **MCSA:** 1. Office 365, 2. Windows Server 2016, 3. SQL Server 2012/2014.
- **MCP:** Microsoft Certified Professional.
- **MCSE:** 1. Productivity, 2. Core Infrastructure, 3. Data Management and Analytics.
- **Microsoft Azure Associate:** 1. Security Engineer, 2. Administrator.
- **Microsoft Azure Expert:** 1. Solutions Architect.
- **Microsoft 365 Associate:** Messaging Administrator Associate.
- **Microsoft 365 Expert:** Enterprise Administrator Expert.
- **MCT:** Microsoft Certified Trainer [From: 2017 to Present]

Online Transcript: <https://mcp.microsoft.com/Anonymous/Transcript/Validate>
Transcript ID: 1150281
Access Code: 36F144891ED0
My Acclaim Badges: <https://www.credly.com/users/mehedy-mizan>

Others Professional Training

- Software Engineering @ Aptech [eAccp 2003]
- Office 365 from Microsoft Office Bangladesh.
- Microsoft SharePoint from Microsoft Office Bangladesh.
- Microsoft System Center Service Manager.
- Microsoft System Center Configuration Manager.
- SQL Server 2016 Hands on Training from Microsoft.
- SQL Server 2016 Vendor Special Training from Instructor Led Training.

Personal Details

Name : Md. MEHEDY MIZAN
Father's Name : Md. Mizanur Rahman
Mother's Name : Mrs. Lutfunnessa Rahman
Sex : Male
Date of Birth : 29th June 1983
Permanent Address : 388/D Free 4th Floor School Street, Hatirpool,
Kalabagan, Dhaka – 1205, Bangladesh.
Mailing Address : 388/D Free 4th Floor School Street, Hatirpool,
Kalabagan, Dhaka – 1205, Bangladesh.
Contact Numbers : 880-1716-195-822.
Religion : Muslim
Nationality : Bangladeshi
Marital Status : Married
Child : Two Daughter
Email ID : contact@mehedy.com

Date

Wednesday, May 5, 2021

Signature

